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## Public Notice of Special Meeting/Board Retreat and Regular Meeting

The Vernon College Board of Trustees will conduct a Special Meeting for a Board Retreat on Wednesday, July 15, 2015 from 8:30 a.m. until 12:00 noon, in the *Board Room* on the *Vernon Campus* in Vernon, Texas followed by a Regular Board Meeting beginning at 1:00 p.m. The Board will consider and discuss the following items during the Board Retreat. No action will be taken. The Board will adjourn and reconvene for the Regular Board Meeting to consider and act upon lawful subjects that may come before it as detailed in the following agenda. The Board will have lunch from 12:00 noon to 1:00 p.m. with no board business discussed.

### Board Retreat 8:30 a.m. – 12:00 p.m.

1. Call the Meeting to Order – Chairman Smith
2. Retreat Agenda
  - 8:30 – 9:00 Breakfast, coffee, etc.
  - 9:00 – 9:15 Introduction to the days discussion topics and goals
  - 9:15 – 10:15 Branch Campus Maintenance Tax/Annexation
  - 10:15 – 10:30 Break
  - 10:30 – 11:15 WFISD Career Technical Education Center/Vernon College Partnerships  
Vernon College Skills Training Center/locations/options
  - 11:15 – 12:00 Additional Discussion
    - Legislative session/Appropriations
    - Enrollment trends
    - Guns on campus
    - Vernon Campus tree plan
3. Personnel Discussion – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code.
4. Adjourn

### Regular Board Meeting 1:00 p.m.

1. Call the Meeting to Order – Chairman Smith
2. Consent agenda
  - a. Consider approval of the *Minutes of the June 17, 2015 Regular Board Meeting* – Exhibit
  - b. Consider approval of the *Presidents monthly travel expense report* – Exhibit
3. Action Items
  - A. Consider Approval of the *Financial and Investment Reports as of June 30, 2015* – Dean David – Exhibit
  - B. Consideration of *2015-2016 Handbook/Manual Updates and Revisions* – Dr. Johnston – Exhibits
    1. *Employee Handbook*
    2. *Athletic Policy Manual*
    3. *Library Policy Manual*
    4. *Testing Center Manual*

- C. Consideration of the following *2015-2016 Workforce Program Student Handbooks* – Dr. Johnston – Exhibits
1. *Associate Degree Nursing*
  2. *Basic Law Enforcement*
  3. *Cosmetology*
  4. *Fire/EMS Training*
  5. *Health Information Management*
  6. *Licensed Vocational Nursing*
  7. *Pharmacy Technician*
  8. *Surgical Technology*
- D. Consideration to *Declare as a “Special Population” and to offer “Zero” tuition Continuing Education classes/Pre-service/In-service training during 2015-2016 school year* to the following groups – Dr. Johnston/Shana Drury – Exhibits
1. *Vernon Fire Department – Continuing Education Classes*
  2. *Vernon Police Department – Continuing Education Classes*
  3. *Leadership Vernon participants – Continuing Education Classes*
  4. *Leadership Wichita Falls participants – Continuing Education Classes*
  5. *Wilbarger General Hospital – CPR Training*
  6. *Wichita Falls Police Department – Continuing Education Classes*
  7. *Wichita County Sheriff’s Office – In-Service Training*
  8. *Wichita Falls Fire Department – Continuing Education Classes*
  9. *Wichita Falls Fire Department – Advanced EMT Training*
  10. *Texas Department of Criminal Justice – Pre-Service and In-Service Training*
  11. *NORTEX Regional Planning Commission – Continuing Education Classes*
- E. Consideration of *2015-2016 I.S.D. Contract Agreements* - Dr. Johnston/Shana Drury – Exhibits
- *Burkburnett I.S.D. – Health Occupations, Culinary Arts, Welding, Automotive Mechanics*
  - *City View I.S.D. – Health Occupations*
  - *Haskell I.S.D. – Health Occupations*
  - *Holliday I.S.D. – Health Occupations*
  - *Iowa Park I.S.D. – Health Occupations*
  - *Paducah I.S.D. – Health Occupations*
  - *Quanah I.S.D. – Health Occupations*
  - *Vernon I.S.D. – Health Occupations*
- F. Consideration of the following Continuing Education Proposals – Dr. Johnston/Shana Drury – Exhibit
- (1) *Fall 2015 Continuing Education Schedule, Tuition, and Fees*
  - (2) *Approve Authorizing the Associate Dean of Instructional Services to set tuition for additional Continuing Education/Workforce Courses as needed during this time period (Fall)*
4. Public Comment
5. President’s Report/Board Discussion Items
- A. Board Member/Comments/Discussion
  - B. 2015-16 Budget Discussion
  - C. Tax Appraisal and Tax Rate update – Handout
  - D. Reminder of upcoming events:
    - (1) *Vernon College Foundation Board Meeting – Thursday, July 16*
    - (2) *“Regular” Office Hours begin – August 3*
    - (3) *LVN Pinning @ Region 9 in Wichita Falls – Thursday, August 6 – 1:00 pm*
    - (4) *LVN Pinning @ First Baptist Church in Vernon – Thursday, August 6 – 6:00 pm*
    - (5) *Surgical Technology Pinning @ Region 9 in Wichita Falls – Friday, August 7 – 6:00 pm*
    - (6) *Fall Semester Kickoff for all Faculty & Staff – Monday, August 17*
    - (7) *Registration On-Site – August 18-20*
    - (8) *Classes begin – August 24*
    - (9) *Labor Day Holiday – September 7*

E. Philanthropic Report/Outside Grants Report – Exhibit

6. Personnel – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code – Exhibits
7. Adjourn

**Note:** The Vernon College Board of Trustees reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Government Code Section 551.071 (Consultation with Attorney), 551.072 (Deliberation Regarding Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberation about Security Devices), and 551.086 (Economic Development).